

TENDER DOCUMENT

For Supply, Installation, Commissioning & Implementation of UPS Systems

Document Reference: MSCB/ITD/UPS/7/2025-26 Dated: 04/04/2026

Maharashtra State Co-operative Bank Ltd
Sir Vithaldas Thackersey Smruti Bhavan
9, Maharashtra Chamber of Commerce Lane
Fort, Mumbai – 400001

1. Tender Highlights

Particular	Details
Document Reference	MSCB/ITD/UPS/7/2025-26 Dated:04/04/2026
Tender Fee	Rs. 2360 (Including 18% GST) (Non-Refundable)
Date of Issue	04.04.2026
Last Date for Vendor Queries	06.04.2026
Pre-Bid Meeting	08.04.2026 at 3.00 PM
Last Date of Submission	10.04.2026 Till 5.00 PM
Documents Opening	13.04.2026 at 3.00 PM
Commercial Bid Opening	Will be communicated to vendor by email

Contact Details: -

Email Id - it_department@msc.bank.in

it@msc.bank.in

Landline Number- 02269801073/ 1074

Bank Details: -

The bidder shall pay the Tender fee of Rs. 2360/- (Including GST) and EMD amount or Rs. 15000/- **only through NEFT transfer** to the following account. Tender fee is **Non-refundable**.

Particular	Details
Account Name	EMD for Purchase of IT Products
Account Number	0002116900000003
IFSC Code	MSCI0082002

Particular	Details
Bank & Branch	Maharashtra State Co-operative Bank Ltd, Head office, Fort, Mumbai

Address for Communication: -

Manager, IT Department,
Maharashtra State Co-operative Bank Limited,
Sir Vithaldas Thackersey Smruti Bhavan, 9,
Maharashtra Chamber of Commerce Lane, Fort Mumbai 400001.

2. Bank Background

Maharashtra State Co-operative Bank (hereafter refer as MSC Bank) is a premier co-operative institute at State level established in 1911. It is rendering its services to its increasing number of clientele in more diversified and multifarious bank services and facilities over last 10 decades and has established itself a leader of co-operative movement in the state of Maharashtra. It has been in the process of helping the economic development of rural Maharashtra through its Head office and 56 Branches in the State.

The main business of the MSC Bank can be classified as direct financing for the District Central Cooperative Banks, Co-operative societies engaged in various fields like Sugar production, Marketing, Spinning Mills, various types of agriculture processing units; direct financing to some State level and National level co-operatives and refinancing through three tier system i.e. MSC Bank at apex level, DCC Banks at middle level and primary agriculture societies at grass root level.

The MSC Bank initiated the process of computerization of its operations in a phased manner starting in 1998-99.

At present the Bank has fully computerized environment with successfully running CBS. The Bank has a sophisticated Data Centre and DR site.

3. Tender Objective

Supply, Installation, Commissioning and Implementation of UPS Systems at 3 locations and buy back of 2 Qty. 6KVA UPS. This tender is only for purchase of UPS and Not for Batteries.

Sr No	UPS Purchase Location	UPS Capacity	Qty
1	Vashi Administrative Office (Second Floor)	30 KVA Online UPS	1
2	Chembur Branch	6 KVA Online UPS	1

Sr No	UPS Purchase Location	UPS Capacity	Qty
3	Akola Branch	6 KVA Online UPS	1

All UPS systems must include **minimum 5 years comprehensive onsite warranty**.

Sr No	UPS Buyback Location	UPS Capacity	Qty
1	Chembur Branch	6 KVA Online UPS	1
2	Akola Branch	6 KVA Online UPS	1

4. Instructions to Vendors

The existing UPS vendor presently servicing the Bank at its Chembur and Akola branches will not be permitted to participate in this tender process. Any bid submitted by the said vendor, either directly or indirectly through any subsidiary, associate, or partner firm, shall be treated as disqualified and will not be considered for evaluation.

4.1 Eligibility Criteria

Vendors must satisfy the following conditions and provide documentary proof of the same.

- Indian Ownership** – Vendor must be an Indian company registered under the Companies Act 1956 or Partnership Act.
- Experience** – Minimum 10 years of experience in UPS supply, installation, implementation, maintenance, and support. Company incorporation certificate must be attached.
- Turnover Requirement** – Minimum ₹1 Crore annual turnover in business of UPS/Hardware products for the last 3 financial years each (2022-23, 2023-24, 2024-25). CA certificate required.
- UPS Installations** – Must have installed at least 50 UPS systems. Work order copies must be provided.
- Financial Stability** – Vendor must be profitable for the last 3 years each (2022-23, 2023-24, 2024-25). Audited balance sheets and P&L statements with CA certificate required.
- No Blacklisting** – Vendor must not be blacklisted or disqualified by any authority. Self-declaration must be submitted.
- Support Centres** – Vendor must provide a list of support centres including office address, phone numbers, and contact persons in the State of Maharashtra.
- Client References** – Provide list of clients with proof of UPS supply (work order).

9. **Manufacturer Authorization** – Vendor must submit Manufacturer Authorization Form (MAF) from the manufacturer.

4.2 Bid Evaluation Criteria

Evaluation will be conducted in two stages:

Stage 1 – Eligibility Evaluation

Verification of documents and vendor qualification.

Stage 2 – Commercial Evaluation

Commercial bids of qualified vendors will be opened.

The vendor quoting the lowest overall price (L1) and good feedback/satisfactory performance from institutions where they have already supplied UPS systems will be selected.

5. Earnest Money Deposit (EMD)

Vendors must submit:

EMD Amount: ₹15,000

Mode: NEFT Transfer Only

EMD will be returned to unsuccessful bidders within **45 days** after finalization.

6. Scope of Work

The selected vendor shall perform the following:

1. Supply of UPS systems as per specifications.
 2. Installation and commissioning at designated locations.
 3. Testing and user acceptance.
 4. Documentation and manuals.
 5. Warranty support for 5 years comprehensive onsite warranty.
 6. Buyback of 1 Qty. 6 KVA UPS each at Chembur and Akola Branch.
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7. Locations for UPS Installation and Buyback

Sr No	Location	Capacity	Address	Purpose
1	Vashi Administrative Office – Second Floor	30 KVA	Second Floor, Plot No. 88, Sector 17, Vashi, Navi Mumbai	Purchase
2	Chembur Branch	6 KVA	Plot No. 177 B, D.K. Sandu Marg, Chembur, Mumbai	Purchase and Buyback
3	Akola Branch	6 KVA	Old Cotton Market, Akola	Purchase and Buyback

Details of Buyback UPS: -

1. Chembur Branch:

The 6 KVA UPS system purchased on 04.03.2024 from M/s Numax Energy Solutions has been damaged due to water leakage at the branch premises. Upon inspection, it was found that the PSDR Board, Control Card, and Charger Card are faulty and not functioning properly.

2. Akola Branch:

The 6 KVA UPS system purchased on 04.03.2024 from M/s Numax Energy Solutions has been damaged due to MSEB supply issue. UPS inverter mode is not working due to MSEB supply issue.

8. Technical Specifications

8.1 6 KVA Online UPS

Parameter	Specification
Capacity	6 KVA
Technology	IGBT PWM, UPS must have inbuild stabilizer to support any type of fluctuations
Input Voltage	160–260V AC
Output Voltage	230V ±1%
Frequency	50Hz
Efficiency and Backup period	>95% and Minimum 3 Hrs Backup
Battery Support	Battery Count should be Adjustable
Design	Floor Standing
Warranty	5 years comprehensive onsite warranty.

8.2 30 KVA Online UPS

Parameter	Specification
Capacity	30 KVA
Technology	IGBT PWM, UPS must have inbuilt stabilizer to support any type of fluctuations
Input Voltage	3 Phase
Output Voltage	3 Phase 415V
Frequency	50Hz
Efficiency and Backup period	>95% and Minimum 3 Hrs Backup
Overload Capacity	120% for 10 minutes
Battery Support	Battery Count should be Adjustable
Design	Floor Standing
Warranty	5 years comprehensive onsite warranty.

9. Commercial Bid Format

Amount in Indian Rupees only.

A. Bid Format for Purchase of UPS: -

Sr No	Item	Capacity	Qty	Unit Price (Basic)	GST Amount	Total Price (With GST)
1	Online UPS	30 KVA	1			
2	Online UPS	6 KVA	2			
3	Total		3			(A)

B. Bid Format for Buyback of UPS: -

Sr No	Item	Capacity	Qty	Unit Price (Basic)	GST Amount	Total Price (With GST)
1	Online UPS	6 KVA	2			
2	Total		2			(B)

Where,

A = Total cost quoted for supply, installation and commissioning of 3 (Three) UPS systems.

B = Total buyback value quoted for 2 (Two) existing UPS systems (Chembur and Akola Branch).

Net Cost for Commercial Evaluation (C) = (A) – (B) (Amount with GST)

The bidder quoting the lowest Net Cost C = (A – B) will be considered as L1.

10. Payment Terms

Stage	Payment
Delivery of Equipment	40%
Installation & Acceptance	50%
Against Performance BG	10%

11. Performance Bank Guarantee

Selected vendor must submit **10% Performance Bank Guarantee** valid for **5 years**.

12. Delivery Timeline

UPS systems must be delivered and installed within **7 days** after the issue of purchase order.

13. Warranty

Vendor must provide:

- 5 years comprehensive onsite warranty
- Vendor must provide on-site warranty support at the installation location.
- No additional charges for service visits, labour, or inspection during the warranty period.
- Vendor should conduct periodic preventive maintenance visits once in a quarter during the warranty period.
- Any defective parts/components of the UPS must be repaired or replaced free of cost during the warranty period. No additional cost will be given for any type of damages excluding Water leakage, Earthquake, Human damage (misuse, physical damage, mishandling).
- Replacement parts should be new or equivalent to new.
- Any damage to the UPS caused by voltage fluctuations, power disturbances, or irregularities in current supply shall be included under the scope of the comprehensive onsite warranty.
- Service response time and maximum resolution time.

Response time: Within 3-6 hours of complaint.

Resolution: Within 12–24 hours.

- Vendor shall provide stand by UPS immediately in case of any failure to regular UPS.
 - The vendor shall clearly specify all exclusions under the comprehensive onsite warranty and submit the same as a separate annexure.
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14. Rights of the Bank

The bank reserves the right to:

1. Right to Accept or Reject Bids

The bank reserves the right to accept or reject any or all bids without assigning any reason.

2. Right to Cancel the Tender

The bank may cancel or withdraw the tender process at any stage without incurring any liability to the vendors.

3. Right to Modify Tender Terms

The bank reserves the right to amend, modify, or clarify any terms and conditions of the tender before finalization.

4. Right to Verify Vendor Information

The bank may independently verify the documents, credentials, and claims submitted by the vendor.

5. Right to Seek Clarifications

The bank may ask vendors for additional information or clarification regarding their bid.

6. Right to Disqualify Vendors

The bank may disqualify any vendor if:

- Incorrect or misleading information is provided
- Required documents are not submitted
- Tender conditions are not fulfilled

7. Right to Negotiate

The bank may negotiate with the selected vendor(s) regarding price, delivery schedule, or other commercial terms.

8. Right to Change Quantity

The bank reserves the right to increase or decrease the quantity of UPS systems ordered.

9. Right to Inspect Equipment

The bank may inspect the UPS systems before delivery, during installation, or after commissioning.

10. Right to Impose Penalties

The bank may impose penalties or take appropriate action for delay in supply, installation, or failure to meet specifications.

11. Repeat Order Clause:

The Bank may, at its sole discretion, place a repeat order for additional quantity of UPS systems with the successful bidder within 1 (one) year from the date of issuance of the initial work order. Such repeat order shall be placed on the same rates, terms and conditions as finalized in this tender.

15. List of Documents to be Submitted by Vendor

Vendors must submit the following documents.

Sr. No.	Document Required	Yes/No
1	Company Registration Certificate under the Indian Companies Act 1956 / Partnership Act (Proof of Indian Ownership).	
2	Company Incorporation Certificate showing minimum 10 years of experience in UPS Supply, Installation, Implementation and Support.	
3	CA Certificate for Annual Turnover confirming minimum ₹1 Crore turnover for the last three financial years (2022-23, 2023-24, 2024-25).	
4	Work Order Copies / Completion Certificates showing installation of minimum 50 UPS systems.	
5	Audited Financial Statements for the last three financial years (2022-23, 2023-24, 2024-25). <ul style="list-style-type: none">• Balance Sheet• Profit & Loss Statement	

Sr. No.	Document Required	Yes/No
6	CA Certificate confirming profitability for the last three financial years (2022-23, 2023-24, 2024-25).	
7	Self-Declaration / Undertaking (Annexure A) stating that the vendor has not been blacklisted by any Government, Regulatory, or Statutory Authority.	
8	List of Vendor Support Centres including office address, contact numbers, and contact persons.	
9	Client Reference List, especially Bank clients, along with proof such as purchase orders or completion certificates.	
10	Manufacturer Authorization Form (MAF) issued by the UPS manufacturer authorizing the vendor to supply and support the product.	
11	Vendor Registration Certificate issued by relevant authority.	
12	GST Registration Certificate.	
13	Income Tax Returns (ITR) for the last three financial years (2022-23, 2023-24, 2024-25).	

Undertaking

(On the stamp paper of Rs.500/-)

It is certified that the information furnished here in and as per the document submitted is true and accurate and nothing has been concealed or tampered with. We have gone through all the conditions of bid and are liable to any punitive action for furnishing false information / documents.

It is also certified that our company, supplier, Business Partner or Manufacturer is/are not blacklisted by any Government or Non-Government Agencies.

Dated this ____ day of _____ 202_

Signature

(Vendor Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

Annexure B

Offer Covering Letter Draft

To,
Maharashtra State Co-operative Bank Ltd (MSC BANK),
Sir Vithaldas Thackersey Smruti Bhavan,
9 Maharashtra Chamber of Commerce Lane, fort,

Mumbai - 400 001.

Dear Sir,

Subject: Supply, Installation, Commissioning and Implementation of UPS Systems at three locations.

We have examined the Tender and we offer for Supply, Installation, Commissioning & Implementation of 30KVA (1Qty) and 6KVA (2 QTY) Online UPS System. As per the terms and conditions and specifications spelt out, and in accordance with the schedule of prices indicated in the commercial bid and made part of this offer/bid.

We agree to abide by this offer till expiry of the period of validity of our offer and our offer shall remain binding upon us and may be accepted by MSC BANK any time before the expiry of that period.

We agree to abide by providing warrantee for Five years from the date of supply of UPS System.

Until a formal contract is prepared and executed, this offer, together with MSC BANK's written acceptance thereof and MSC BANK's notification of award shall constitute a final, conclusive and binding contract between us.

We also certify that the information/data/particulars furnished in our bid are factually correct. We also accept that in the event of any information/data/particulars proving to be incorrect, MSC BANK will have the right to disqualify us from the bid.

We understand that MSC BANK may reject any or all of the offers without assigning any reason whatsoever. Any decision of MSC BANK in this regard shall be final, conclusive and binding on us.

The above arrangement is binding on our successors and assigns. We agree not to assign these provisions / presents without prior written approval of MSC BANK.

Yours faithfully,

(Name and Designation)

For and on behalf of _____

Pl. furnish the corporate authorization on letterhead.