

The Maharashtra State Co-op. Bank Ltd.
Sir Vithaldas Thackersey Smruti Bhavan, 9, Maharashtra Chamber of
Commerce Lane, Fort, Mumbai - 400001.

**Tender for Supply, Delivery, Installation, Modular
Furniture and Interior Work for Treasury Department at
Head Office, Fort, Mumbai.**

Sr No	Particulars	Details
1	Date of Submission of Tender	23.07.2026 (Upto 05:00 PM)
2	Address to submit the tender documents	The Manager, General Administration Department, 3 rd Floor, The Maharashtra State Co-op. Bank Ltd. Sir Vithaldas Thackersey Smruti Bhavan, First Floor, 9, Maharashtra Chamber of Commerce Lane, Fort, Mumbai - 400001
3	Date of Visiting the site	15.07.2026 (11:00 AM to 05:00 PM)
4	Pre Bid Meeting	18.07.2026 (03:00 PM) Drawing will be provided at time of pre bid meeting for reference.
5	Opening of Technical Bid	24.07.2026 (03:00 PM)
6	Opening of Commercial Bid (will be conveyed by mail to Technically eligible bidder)	27.07.2026
7	Tender Fee	Rs. 10,000 + GST 18% = 11,800/- (Non refundable) In the form of NEFT details given below. Account No – 0002116900000006 IFSC Code - MSC10082002
8	EMD	Rs. 5,00,000/- (Interest free) In the form of NEFT details given below. Account No – 0002116900000006 IFSC Code - MSC10082002

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9	Site Address	The Maharashtra State Co-op. Bank Ltd. Sir Vithaldas Thackersey Smruti Bhavan, First Floor, 9, Maharashtra Chamber of Commerce Lane, Fort, Mumbai - 400001
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Definitions

For the purpose of this tender document, unless the context otherwise requires, the following expressions shall have the meanings assigned below:

- **"Bank" / "Employer"** means The Maharashtra State Co-operative Bank Ltd. (MSC Bank), including its successors and permitted assigns.
- **"Engineer-in-Charge" / "Architect"** means the person(s) or firm appointed by the Bank to supervise, inspect, approve, and certify the work under this tender.
- **"Contractor" / "Vendor" / "Bidder"** means the agency, firm, or company submitting a bid in response to this tender and, upon award, executing the work described herein.
- **"Site"** means the premises of the Treasury Department of the Bank where the work under this tender is to be executed, as specified in this tender document.
- **"Work"** means all supply, delivery, installation, testing, and commissioning of modular furniture and the interior works described in the Scope of Work and Bill of Quantities.
- **"Contract Value"** means the total value of the work as accepted by the Bank in the Letter of Intent / Work Order issued to the successful bidder.
- **"Defect Liability Period (DLP)"** means the period of 12 months from the date of successful completion, testing, and handover of the work, during which the contractor is responsible for rectifying defects at its own cost.

1. Executive Summary

The Maharashtra State Co-operative Bank Ltd. (MSC Bank) invites bids from eligible and experienced agencies for the **Supply, Delivery, Installation, Testing & Commissioning of Modular Furniture and Interior Works for the Treasury Department**. The scope of work includes the complete execution of interior fit-out works, encompassing the supply and installation of modular furniture, partitions, false ceilings, painting, electrical works, networking, lighting, and all associated Work.

The successful bidder shall provide all materials, labor, tools, equipment, transportation, supervision, testing, and commissioning necessary for the satisfactory completion of the project in accordance with the approved drawings, technical specifications, applicable codes and standards, and the directions of the Architect/Bank Engineer-in-Charge

The contractor shall ensure timely completion of the work while maintaining high standards of quality, safety, workmanship, and compliance with all statutory regulations. All materials used shall be of approved makes and conform to the specifications provided in this tender document. The completed works shall be handed over in a ready-to-use condition after successful testing, commissioning, and rectification of any defects observed during inspection.

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2. Scope of Work

Supply and installation of modular furniture and execution of complete interior works for the Treasury Department.

A. Supply & Installation

Supply of complete **Modular System & Interior Work**, including but not limited to:

- Modular workstations and office tables
- Manager tables and storage units
- Pedestal drawers and filing cabinets
- Overhead cabinets and open shelves
- Laminated board components with edge banding
- Hardware, locks, handles, hinges, and drawer channels
- Cable management accessories
- Fasteners, brackets, levelling feet, and consumables
- Complete installation and finishing as per approved drawings
- Installation of glass Partition
- Execution of Electrical work
- Execution of Plumbing work

B. Documentation

Vendor shall submit:

- Product catalogue & OEM Certificate (wherever applicable)
- Technical data sheet
- GA drawings
- Installation manual
- warranty certificate
- test certificates – on demand (OEM)

Eligibility / Pre-Qualification Criteria

Bidders must satisfy the following minimum eligibility criteria to be considered for technical evaluation. Bids from bidders not meeting these criteria are liable to be summarily rejected:

- The bidder should be a firm/company/partnership regularly engaged in the supply and installation of modular office furniture and interior fit-out works for a minimum period of 5 years as on the date of tender submission.
- The bidder should have an average annual turnover of not less than ₹ 1,00,00,000 (Rs One Crore Only) during

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the last 3 financial years, duly certified by a practicing Chartered Accountant.

- The bidder should have successfully completed at least 3 similar works (supply and installation of modular furniture / interior fit-out) of value not less than ₹50,00,000 each (Rs Fifty Lakh), during the last 3 years, preferably for a bank, NBFC, financial institution, or corporate office, supported by completion/work-experience certificates.
- The bidder should hold a valid GST registration, PAN, and Udyam/Shop Act registration.
- The bidder should be an authorized dealer/channel partner of the OEM (Godrej / Herman Miller / Steel Case) or hold a valid OEM authorization letter for the specific make being quoted.
- The bidder should not have been blacklisted or debarred by any bank, government body, or public sector undertaking as on the date of bid submission, supported by a self-declaration to this effect.
- The bidder should not be a relative or related concern of any director/employee of the Bank; a conflict-of-interest declaration shall be submitted along with the bid.

3. Bill of Quantities (BOQ)

SR.NO.	ARTICLE	IMAGE	UNIT	QTY	RATE	TOTAL
A-FURNITURE						
1	Recta Workstation mounted on SPINE FIN Panels Size: - 1500 x 600 mm in modular construction Providing and placing 52.4mm thick 1200 mm high panels along spine in wish system. with combination of metal raceway at bottom, two intermediate fabric blocks, top tile - fabric tack able, white board. Providing powder coated legs. Providing 22.8 mm thick panel with bottom metal screen, intermediate fabric screens & top screen in fabric magnetic finish. Make: - Godrej/Herman miller/steel case. (As per Layout approved by appointed Architect/Engineer)			8		
2	Recta Workstation mounted on SPINE FIN Panels Size:- 1200 x 600 mm in modular construction Providing and placing 52.4mm thick 1200 mm high panels along spine in wish system. with combination of metal raceway at bottom, two intermediate fabric blocks, top tile - fabric tack able, white board. Providing powder coated legs. Providing 22.8 mm thick panel with bottom metal screen, intermediate fabric screens & top screen in fabric magnetic finish.			83		

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	Make: - Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)					
3	Conference Table 6 Seater in Modular construction Size:- 2100 X 1150 X 740 mm Work top--Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Soft closing dual access flap provided for access to power supply and data cables. Under structure-The Under-structure consists of mixture of 25mm and 18mm pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Anodised aluminium alloy 63400 - WP profile is added at bottom edges for improving the aesthetics. The product has a knock-down construction. Wire Management-A wire raiser made of 0.8mm CRCA MS IS:513. It is epoxy polyester powder coated (DFT 40-60 microns) for flow of wires and cables. A Power box with 2 cutouts on either side for standard 8 module Anchor Roma is provided. Beside each cutout, an additional cutout with plate is provided for mounting Audio-Visual Cables (e.g. HDMI, VGA-A, etc). Make: - Godrej/Herman miller/Steel case. (As per Layout approved By appointed Architect/Engineer)			1		

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4	Executive Table - Modular Construction Size:- 1650x1650x750mm Primary Work Surface:Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Secondary Work Surface:Made of 25mm thick MDF one side pre-amine board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Soft closing access flap with in-build power box are provided on work surface for wire management. Modesty Panel: Made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Under- structure: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Integrated Pedestal: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Drawer fronts made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Pedestal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM.Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Pedestal is provided with lock for security. Make:- Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)			1		
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5	Executive Desk - Modular Construction Size:- 1800x2100x750mm Primary Work Surface: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Secondary Work Surface: Made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Soft closing access flap with in-build power box are provided on work surface for wire management. Modesty Panel: Made of 25mm thick MDF one side laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Under- Structure: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Integrated Pedestal: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping. Drawer fronts made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Pedestal construction is BOX-BOX-FILE type which Uses powder coated 400 MM long metal Panel Drawer Slides. Drawer extension is 325 MM. Drawers have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Pedestal is provided with lock for security. Make: - Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)			1	
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6	Back unit for Executive Table in Modular Construction Size:- 2350x500x750mm Top Panel: Made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Slide Door Unit: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping for body panels like side, bottom, back and shelves. Shutters are made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Shutters have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Storage is provided with lock for security. Make: - Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)			1		
7	Back unit for Executive Table in Modular Construction Size: - 1800x500x750mm Top Panel: Made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top Slide Door Unit: Made of 25mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990, Edge banded with matching 2 mm thick PVC lipping for body panels like side, bottom, back and shelves. Shutters are made of 25mm thick MDF one side pre-laminate board conforming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. Shutters have a soft closing & anti slam mechanism. Handles are provided for ease of opening. Storage is provided with lock for security. Make:- Godrej/Herman miller/steel case.			1		

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	(As per Layout approved By appointed Architect/Engineer)					
8	MS Storage in Modular Construction Size:-1200w X 450dmm Single Door for 450W and 600W 2 Doors (LH and RH) for 900W and 1200W For 450W and 900W storage-Each Door width 448W For 600W and 1200W storage-Each Door width 598W, Construction & Material - Made of 18mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990 Soft closing Hinge. Handle - Aesthetically appealing handle made of Aluminium cast alloy. Lipping - Lipping 2mm Thk on all edges. Lock Options - Cam Lock - 3 Way locking provision, click action mechanism, key removable in locked and unlocked positions, Zinc alloy die cast housing. Make: - Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)			14		
9	M S Storage in Modular Construction Size: 600w X 450dmm Construction & Material - Made of 18mm Thick Pre-laminated twin board of E1-P2 grade and approved shade conforming to IS-12823:1990 Soft closing Hinge. Handle - Aesthetically appealing handle made of Aluminium cast alloy Lipping - Lipping 2mm Thk on all edges. Lock Options - Cam Lock - 3 Way locking provision, click action mechanism, key removable in locked and unlocked positions, Zinc alloy die cast housing. Make: - Godrej/Herman miller/steel case. (As per Layout approved By appointed Architect/Engineer)			2		

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10	M S Storage unit- Modular Construction RES+ 8-DOOR WOODEN TOP LOCKER WITH CAM LOCK Size:-1220 W x 1200Hmm METAL DOOR- SIZE Width "LW" - 298mm/373mm Height "LH"-375mm/474mm/564mm Depth - 18mm TOP OPTIONS :- 1) Wood Top Panel (Made of 25mm thick pre-laminate board (PLB) conforming to IS-14587:1998, Edge banded with matching 2 mm thick PVC lipping) DOOR :-Metal door Made from 0.6mm Thick CRCA 1. Cam Lock-Oval knob that functions as a handle-Click action mechanism-Key removal in locked and unlocked position-Zinc alloy die cast housing. Make: - Godrej/Herman miller/Steel case. (As per Layout approved By appointed Architect/Engineer)			1		
11	M S Storage unit- Modular Construction Size:-900 W x 1200H mm METAL DOOR- SIZE Width "LW" - 298mm/373mm Height "LH"-375mm/474mm/564mm Depth - 18mm TOP OPTIONS :- 1) Wood Top Panel (Made of 25mm thick pre-laminate board (PLB) conforming to IS-14587:1998, Edge banded with matching 2 mm thick PVC lipping) DOOR :-Metal door Made from 0.6mm Thick CRCA 1. Cam Lock-Oval knob that functions as a handle-Click action mechanism-Key removal in locked and unlocked position-Zinc alloy die cast housing. Make: - Godrej/Herman miller/Steel case. (As per Layout approved By appointed Architect/Engineer)			1		

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12	Sofa 3 Seater The seat is made up of PU foam in Density 28 $\pm$ 2 kg/cu.mtr with an additional top layer of supersoft PU foam in Density 32 $\pm$ 2 kg/cu, upholstered with fabric or leatherette. BACK FOAM : The back is made up of PU foam in Density 28 $\pm$ 2 kg/cu. mtr with two additional top layer of supersoft foam of density 32$\pm$2 kg/cu. mtr, upholstered with fabric or leatherette. UNDERSTRUCTRE : Under structure is made up of 1.2$\pm$0.1 cm. thick hot pressed plywood [moisture resistance & termite proof as per IS:303] & pinewood of cross sections devoid of major knots & surface defects. 6 nos. per seat & 3.8mm Dia zigzag spring assembly is mounted over under structure for cushioning purpose. Leg Assembly: It is a welded Assembly made in Stainless steel (grade SS 202) tube & plate with plastic endcap. Make: - Godrej/Herman miller/Steel case. (As per Layout approved By appointed Architect/Engineer)				1		
B	Accessories						

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13	3DR Pedestal Make – Innofit, Ebco Size: 646h x 390w x 435dmm Providing, supplying and placing of Pedestal. Overall Dimensions is 3390mm(W)x440mm(D)x646mm(H). The construction & Material used shall be welded assembled, 0.8 mm thick CRCA for body shell, drawer front & tray, front side stiffener, rear aide stiffener and 1.2 mm thick CRCA Top stiffener & Bottom stiffener. The drawer fronts shall be metal front straight edge. Locking shall be 10 lever cam lock & Central RH locking with actuator & lock channel mechanism for box-box-file Pedestal. The top panel shall be metal straight edge top. Castor should be swivelling non -lockable castors mounted below the body shell for free standing full height mobile pedestal and M8 Levelling stud for free standing pedestal. The anti-tipping mechanism shall have fifth roller arrangement mounted below file drawer to avoid toppling of unit when file drawer is pulled out. Partition in drawer shall be 1 no. Partition in box drawers with lock mounted. Plastic pencil tray shall be optional accessory. Finish shall be epoxy polyester powder coated to the thickness of 50 microns. Application shall be suitable for pushing below work surface which has got a clear height of 725 mm from below. For drawer pulling side wise tapered recess provided in shell behind drawer fronts.			91		
14	Plastic KBPT Make –Innofit , Ebco			91		
15	Metal CPU Trolley Make –Innofit , Ebco Size:-230 x 345mm Material:-Powder coated CRCA Load Carrying capacity :upto 5Kg max			91		
	Total A:					
C	GLASS & GYPSUM WORK					

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16a	Glass door (Size-3'0" X 7'0") -12 mm Thick Toughened Glass Door Providing and fixing 12 mm thick clear toughened glass door of Saint-Gobain, ModiGaurd or Equivalent. make, complete with necessary floor spring, patch fittings, top and bottom pivots, handles, locks, door stoppers, and all required hardware in stainless steel (SS 304 finish). The work shall include cutting, drilling, edge polishing, silicone sealant, alignment, testing, and commissioning, complete in all respects as per approved drawings Glass: 12 mm clear toughened safety glass conforming to IS 2553.make= Sain Gobain Modigaard or Equivalent. Hardware: Dorma/Godrej/Hafele/Ozone or approved equivalent. Finish: Satin Stainless Steel (SS 304). Door Type: Single/Double leaf, frameless.		N/A	5		
b	Glass door- (Size-2'5" X 7'0") 12 mm Thick Toughened Glass Door Providing and fixing 12 mm thick clear toughened glass door of Saint-Gobain, ModiGaurd or Equivalent. make, complete with necessary floor spring, patch fittings, top and bottom pivots, handles, locks, door stoppers, and all required hardware in stainless steel (SS 304 finish). The work shall include cutting, drilling, edge polishing, silicone sealant, alignment, testing, and commissioning, complete in all respects as per approved drawings Glass: 12 mm clear toughened safety glass conforming to IS 2553.make= Saint Gobain Modigaard or Equivalent. Hardware: Dorma/Godrej/Häfele/Ozone or approved equivalent. Finish: Satin Stainless Steel (SS 304). Door Type: Single/Double leaf, frameless.		N/A	6		

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c	Glass door -(Size-5 '0" X 7'0") 12 mm Thick Toughened Glass Door Providing and fixing 12 mm thick clear toughened glass door of Saint-Gobain, ModiGaurd or Equivalent. make, complete with necessary floor spring, patch fittings, top and bottom pivots, handles, locks, door stoppers, and all required hardware in stainless steel (SS 304 finish). The work shall include cutting, drilling, edge polishing, silicone sealant, alignment, testing, and commissioning, complete in all respects as per approved drawings Glass: 12 mm clear toughened safety glass conforming to IS 2553.make= Saint-Gobain Modigaurd or Equivalent. Hardware: Dorma/Godrej/Häfele/Ozone or approved equivalent. Finish: Satin Stainless Steel (SS 304). Door Type: Single/Double leaf, frameless.		N/A	2		
17	Glass Partition (Size- 121' 0" rft X 8' 0" = 968) -12 mm Thick Toughened Glass Providing and fixing 12 mm thick clear toughened glass door of Saint-Gobain, ModiGaurd or Equivalent. make, complete with necessary floor spring, patch fittings, top and bottom pivots, handles, locks, door stoppers, and all required hardware in stainless steel (SS 304 finish). The work shall include cutting, drilling, edge polishing, silicone sealant, alignment, testing, and commissioning, complete in all respects as per approved drawings Glass: 12 mm clear toughened safety glass conforming to IS 2553.make= Saint-Gobain Modigaurd or Equivalent. Hardware: Dorma/Godrej/Häfele/Ozone or approved equivalent. Finish: Satin Stainless Steel (SS 304). Door Type: Single/Double leaf, frameless.		N/A	1		

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18	Gypsum Partition-(Size- 121' 0" X 1' 9" = 211.75) Providing and fixing gypsum partition above glass, comprising a framework of MS hollow sections (25 × 25 mm / 25 × 50 mm or as approved), securely anchored to the structural members and treated with one coat of anti-corrosive primer. The framework shall be clad on both sides with 12.5 mm gypsum board, with joints taped and finished using jointing compound. The surface shall achieve a smooth, even finish, followed by one coat of primer and two coats of premium acrylic emulsion paint of approved shade. The work shall include all necessary fasteners, corner beads, sealants, scaffolding, finishing, and making good		N/A	1		
19	Fabrication work-(Size- 121' 0" X 1' 9" = 211.75) fabrication to be done above glass partition for support Providing and fixing POP partition above glass, comprising a framework of MS hollow sections (50 × 25 mm) , securely anchored to the structural members and treated with one coat of anti-corrosive primer. The framework shall be clad on both sides with 12.5 mm gypsum board, with joints taped and finished using jointing compound. The surface shall receive POP punning to achieve a smooth, even finish, followed by one coat of primer and two coats of premium acrylic emulsion paint of approved shade. The work shall include all necessary fasteners, corner beads, sealants, scaffolding, finishing, and making good		N/A	1		
20	False Ceiling: Providing and fixing false ceiling using an approved make GI framework suspended from the structural soffit with GI hangers, including perimeter channels, main runners, cross tees, and 12.5 mm thick gypsum boards. The work shall include cutting, edge finishing, joint treatment with tape and compound, screws, accessories, and cut-outs for light fittings, A.C. diffusers, sprinklers, detectors, and		N/A	4200		

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	other services. The ceiling shall be finished with one coat of primer and two coats of approved acrylic emulsion paint, complete in all respects, as per approved drawings and specifications.					
					Total B:	
C	ELECTRICAL, PANTRY PLUMBING & SHIFTING WORK					
21	Electrical Work: Provide 3 No. 6A modular socket outlets and 1 No. modular switch point for each workstation, complete with concealed FRLS copper wiring, conduits, switch boxes, and accessories. (91 Nos Workstation) Lighting Fixtures: Provide and install LED light fixtures, including all wiring, conduits, junction boxes, drivers, switching, and necessary accessories, complete in all respects. Internet/Data Cabling: Provide 1 No. Cat-6 UTP data cable with RJ-45 data outlet for each workstation, terminated at the network rack, including cable management, patch panel, and testing. CCTV System: Provide CCTV cabling and installation, including IP cameras, Cat-6 cabling, conduits, network switch connectivity, NVR, power supply, storage, testing, and commissioning.					

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22	Pantry- Providing and fixing a fabricated MS frame with 18 mm thick BWP grade plywood top finished with Telephone Black Granite, including edge polishing, necessary supports, fasteners, and all complete fittings. The work shall include provision for one stainless steel wash basin with complete plumbing, comprising one water inlet, one waste outlet, CP fittings, pipes, valves, testing and commissioning. The scope shall also include providing electrical points with concealed wiring, modular switch and socket outlets for pantry appliances, complete in all respects as per approved drawings, technical specifications, and the directions of the Architect/ Engineer.					
23	Minor Existing Furniture Modification Work: Carrying out minor modifications, repairs, alterations, resizing, refixing, relocation, hardware replacement, laminate edge repairs, polishing, and necessary adjustments to existing furniture as required, complete in all respects as per site conditions, approved drawings, and the directions of the Engineer-in-Charge.					
24	Shifting of Existing Furniture & Records: Shifting and repositioning existing furniture, office equipment, files, records, and other departmental items within the premises, including dismantling, reinstallation, handling, and protection from damage, complete in all respects.					
Total Of A+B+C						

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Particular	Amount
A-FURNITURE (Godrej/ Steel case/ Herman Miller)	
B-GLASS & GYPSUM WORK	
C-ELECTRICAL WORK	
Sub Total A+B+C	
GST @ 18%	
Grand Total	

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4. Technical Specifications

A. General

- Type: **Modular Furniture**
Make: Equivalent to **Godrej / Steel case / Herman miller**
- Type: **Glass Work**
Make: **Saint-Gobain, Modi Guard** or equivalent approved make,
complete with **Dorma Kaba, Ozone, Godrej Hardware**

B. Material

- a) Furniture
- b) Glass & Gypsum work
- c) Electrical work
- d) Plumbing work

5. Quality Standards & Compliance

The material and workmanship shall comply with:

- IS standards for steel storage systems
- IS 2062 for structural steel
- ISO 9001 certified manufacturing facility
- OEM test certificate
- powder coating quality certificate
- material test reports- on demand

Vendor shall provide:

- 1-year comprehensive warranty from the date of installation

6. Delivery & Installation Requirements

A. Delivery Period & Installation

Complete work to be executed within **90 days from issue of work order & color confirmation.**

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B. Location

The Maharashtra State Co-op. Bank Ltd, First Floor, Sir Vithaldas Thackersey Smruti Bhavan, 9, Maharashtra Chamber of Commerce Lane, Fort, Mumbai – 400001.

C. Site Conditions

Vendor shall inspect site before bidding and account for:

- floor level variations
- load bearing suitability
- access constraints
- existing electrical / civil obstructions

7. Terms & Conditions

1. Rates shall be inclusive of all taxes, transportation, labour, loading/unloading, installation, and testing.
2. No escalation shall be payable during contract period.
3. **Payment Terms:** Payment shall be made through **two (2) Running Account (RA) Bills** based on the progress of work and **one (1) Final Bill** upon satisfactory completion, testing, commissioning, and certification of the work by the Architect/Engineer.
4. **Retention Money:** A retention amount equivalent to **10% of the contract value** shall be retained for a **Defect Liability Period (DLP) of 12 months**. Accordingly Retention money shall be deposited with bank in the manner of FD or PBG.
5. **Subletting of Work:** Subletting or assignment of the whole or any part of the contract work shall not be permitted without the prior written approval of the Bank.
6. **Execution of Work:** No work shall be commenced or executed without the prior written approval of the Bank or the Engineer-in-Charge.
7. Defect liability period: **12 months**.
8. Vendor shall rectify defects within **48 hours** of intimation.
9. Bank reserves right to increase or decrease quantity.
10. Work shall be executed without damage to existing premises.
11. Debris and packing material to be removed by vendor.
12. Safety of labor shall be sole responsibility of contractor.
13. The Bank reserves the right to reject substandard material.
14. The participants should fill all the particular (make) column if the participant is not dealing with Godrej/ Steel case/Herman Miller then N.A should be written in amount column and others should be specify.
15. All the specification/BOQ are subject to change as per site conditions.
16. The commercial bid should be all inclusive (no escalation or any additional charges will not be entertained after submitting the tender).
17. All statutory charges, including permissions from BMC, Mathadi charges, and any other applicable levies, shall be borne entirely by the contractor.
18. **Right to Accept or Reject Bids:** The Bank reserves the right to accept or reject any or all bids, wholly or partially, at any stage of the tender process without assigning any reason whatsoever, and its decision shall be final and binding on all bidders.
19. **Bid Validity:** Bids shall remain valid for acceptance for a period of 120 days from the date of

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- opening of the Commercial Bid. No bidder shall withdraw or modify its bid during this validity period without the prior written consent of the Bank.
20. **Earnest Money Deposit (EMD):** The EMD of unsuccessful bidders shall be refunded within 10 days of award of the contract to the successful bidder. The EMD of the successful bidder shall be retained until submission of the Performance Bank Guarantee, after which it shall be released. The EMD shall be forfeited, without prejudice to any other right of the Bank, if the bidder (a) withdraws or modifies its bid after submission and before expiry of the bid validity period, (b) fails to accept the Letter of Intent/Work Order within the stipulated time, (c) fails to furnish the Performance Bank Guarantee within the stipulated time, or (d) furnishes false or misleading information in its bid.
 21. **Liquidated Damages (LD):** In the event of delay in completion of the work beyond the stipulated period of 90 days for reasons attributable to the contractor, Liquidated Damages shall be levied at 0.5% of the contract value per week (or part thereof) of delay, subject to a maximum of 10% of the contract value, without prejudice to the Bank's other rights and remedies, including termination of the contract.
 22. **Insurance:** The contractor shall, at its own cost, take out and maintain Contractor's All Risk (CAR) Insurance covering the works, materials, and equipment at site, and Workmen's Compensation Insurance covering all labour deployed on the work, for the entire duration of the contract, and shall furnish copies of such policies to the Bank/Engineer-in-Charge before commencement of work.
 23. **Mode of Measurement:** All measurements for billing purposes shall be taken jointly by the contractor and the Engineer-in-Charge based on actual work executed at site, in accordance with IS: 1200 (Method of Measurement of Building and Civil Engineering Works) or as otherwise directed by the Architect/Engineer-in-Charge, and shall be recorded in a Measurement Book to be jointly signed by both parties.
 24. **Force Majeure:** Neither party shall be held liable for any delay or failure to perform its obligations under this contract to the extent such delay or failure is caused by circumstances beyond its reasonable control, including but not limited to fire, flood, earthquake, war, riot, civil commotion, strike, epidemic/pandemic, or any act of Government, provided that the affected party gives prompt written notice of such event to the other party. The time for performance shall be extended by a period equal to the duration of such Force Majeure event. If the Force Majeure event continues for more than 60 days, either party may terminate the contract by written notice, without liability other than payment for work already executed and accepted.
 25. **Dispute Resolution & Jurisdiction:** Any dispute or difference arising out of or in connection with this contract shall first be resolved amicably through mutual discussion between the parties. Failing amicable settlement within 30 days, the dispute shall be referred to arbitration by a sole arbitrator appointed by the Bank, in accordance with the Arbitration and Conciliation Act, 1996 (as amended). The seat and venue of arbitration shall be Mumbai, and proceedings shall be conducted in English. Subject to the above, the courts at Mumbai alone shall have exclusive jurisdiction over all matters arising out of or relating to this tender/contract.
 26. **Pre-Bid Queries & Corrigendum:** Bidders may submit written queries regarding this tender to the contact person and email address specified by the Bank, on or before the date specified for the Pre-Bid Meeting. Any amendment, clarification, or corrigendum to this tender document shall be published on the Bank's official website/notice board and shall form an integral part of the tender document. Bidders are advised to check for updates before submitting their bids.

Signature of Contractor

8. Bid Submission Requirements

Bidders shall submit:

- a) Technical bid (Separate Envelope)
- b) Commercial bid (Separate Envelope)
- c) Tender fee and EMD Amount
- d) OEM authorization
- e) GST registration
- f) PAN
- g) previous work experience (minimum 3 similar works)
- h) client completion certificates / Work Experience certificate
- i) warranty undertaking

9. Acceptance

The system shall be deemed complete only after certified by the appointed Architect/ Engineer

Signature of Contractor

Technical Bid

(Please make a separate envelope for Technical Bid)

Sr. No	Particular		Remarks
1	GST		
2	PAN		
3	Udyam / Shop Act		
4	3 Years ITR (including P & L, Balance Sheet, Computation)		
5	Average Turnover of the firm certified by the CA		
6	Layout with Detail Drawings after Visiting the site		
7	Product catalogue		
8	- Technical data sheet - GA drawings - installation manual - warranty certificate - test certificates		
9	Mail Id & Mob No		

Note- All required documents should be attached with this Technical Bid and also the Technical BID should be filled properly for evaluation. Site visit of the said work is compulsory and the participants should attach layout/drawings of the contractor with the technical bid.

Signature of Contractor

Commercial Bid

(Please make a separate envelope for Commercial Bid)

Particular	Amount
A-FURNITURE (Godrej/ Steel case/ Herman Miller)	
B-GLASS & GYPSUM WORK	
C-ELECTRICAL, PANTRY, PLUMBING & SHIFTING WORK	
Sub Total A+B+C	
GST @ 18%	
Grand Total	

Note –

1. Site visit of the said work is compulsory and the participants should attach layout/drawings of the contractor with the technical bid.
2. The participants should fill all the particular (make) column if the participant is not dealing with Godrej/ Steel case/ Herman Miller then N.A should be written in amount column and others should be specify.
3. All the specifications/BOQ are subject to change as per site conditions.
4. The commercial bid should be all inclusive (no escalation or any additional charges will not be entertained after submitting the tender)

Signature of Contractor