

Commercial Bid

(Please make a separate envelope for Technical Bid)

SR. NO .	NAME OF STATIONERY ITEM	PARTICULAR	Approx. Quantity Zone wise (in. No's)							TOTAL (Approx. quantity require per year)	Unit Rate (Rs.) (Excl. GST)	Total Amount (Rs.) (Excl. GST)
			HEAD OFFICE	A' BAD	NASHIK	PUNE	KOLHAPUR	NANDED	NAGPUR			
1	CELLO TAPE (BIG)	Self-adhesive tape, wonder transparent, Size 2".00 x 65 cm	126	53	23	22	0	5	107	336		
2	CELLO TAPE (SMALL)	Self-adhesive tape, wonder transparent, Size 1" x 65 cm	114	53	28	14	1	0	90	300		

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Estate & Maintenance Department

Sign & Seal of Contractor

3	DUSTER (THIN)	Stripped assorted colour Size 16" x 16" (approx.) as per our specimen, good quality	297	32	72	30	0	40	59	530		
4	DUSTER (THICK)	Stripped assorted colour Size 18" x 16" (approx.) floor Duster as per our specimen, good quality.	270	32	72	22	0	40	54	490		
5	ERASERS	NATRAJ	330	43	417	30	24	0	141	985		
6	PENCIL		928	90	129	280	250	0	240	1917		
7	SHARPENER	NATRAJ	387	30	111	30	0	0	115	673		
8	Gems Clip Pockets	Vikram Clip	353	86	57	86	15	12	218	827		
9	Gum Bottle 300 ml (Small)	Camel Brand Gum in Plastic Container of 300 ml With Brushes	109	22	18	22	0	3	53	227		

10	Pin Box	Vikram M.S. Plated Pins Pocket of 40 gsm Net (26 mm) Box of 100 Clips & one Box of 3 Small Boxes	264	53	31	52	0	25	86	511		
11	Nylon Rubber Band small	Weight assorted colour large size as per our specimen 100 gm. Packets in 1000 gsm. 0.5 kg Packet. Super Quality	179	39	10	10	5	4	234	481		
12	Nylon Rubber Band big	In ploy thin bag of 1000 gms. Net weight assorted colour large size as per our specimen 100 kgs. Packets of 0.5 kgs. 100 gms. packets. Super Quality	138	37	10	10	2	2	24	223		

13	Spunj Pots	Wonder damper round plastic as per our specimen.	290	20	28	10	10	15	79	452		
14	Stapling Machine	Kangaroo 24/ 6 Nos.	108	20	22	1	3	15	30	199		
15	Stapple Machine	Kangaroo 10 Nos.	143	45	25	10	5	30	52	310		
16	Stapler Pins	23/10-H 13 mm (½ ")	262	40	23	10	0	3	104	442		
17	Stapler Pins Small	No .10 Kores Big Box of small 20 packets each box	374	75	34	11	25	5	279	803		
18	Stapler Pins Big	24 x 16 Kores branch big box of small 20 packet	194	55	6	50	25	5	79	414		
19	Audit Pen	As per our specimen. Pink Colour Ink.	150	40	0	0	0	0	23	213		
20	Exercise Book 200 pages	200 pages superior quality (paper 60 gsm)	262	25	16	0	0	0	18	321		
21	Exercise Book 100 pages	100 pages superior quality (paper 60 gsm)	260	25	36	0	0	0	26	347		
22	White Ink (pen)	As per our specimen	170	36	28	23	30	10	46	343		
23	Stapling Machine	Kangaroo hd 23 s 24 heavy	46	3	4	1	1	2	5	62		
24	Blinder clip	19 mm packet	112	22	21	20	0	15	21	211		

25	Blinder clip	25 mm packet	109	22	21	42	12	15	24	245		
26	Blinder clip	32 mm packet	93	7	21	40	12	10	25	208		
27	Blinder clip	41 mm packet	83	12	21	30	10	4	21	181		
28	Executive ball pen		623	25	21	53	0	0	108	830		
29	Highlighter	pink	104	11	8	41	2	5	25	196		
30	Highlighter	yellow	143	21	8	41	4	12	39	268		
31	Highlighter	green	91	11	8	41	0	5	24	180		
32	Ink bottle	blue	85	12	8	12	0	3	48	168		
33	Ink bottle	red	64	7	3	2	0	0	34	110		
34	Fevistic	Korea glue stick (15gm)	182	10	3	0	0	0	45	240		
35	Marker pen	black	152	22	11	21	2	20	47	275		
36	Marker pen	red	157	22	9	5	0	20	37	250		
37	Punching machine	dp-500	77	15	13	11	1	5	13	135		
38	Puda rassi bundle		157	201	36	15	10	0	70	489		
39	Scale 30cm	Steel	137	10	57	41	5	0	21	271		
40	sutali	1 Bundle 0.5 kg	46	52	3	0	0	0	176	277		
41	Stamp pad big	Kores ling life	121	14	9	10	2	10	49	215		
42	Stamp pad small	Kores ling life	101	10	9	10	0	10	30	170		
43	Scissor big	185 mm	56	5	7	0	0	0	10	78		

44	U pin	Music 555 packet	295	32	47	32	16	10	55	487		
45	V- pin	Music 555 packet	200	32	42	30	0	10	27	341		
46	Rough pad green	100 Pages	205	30	17	0	0	10	21	283		
47	Rough pad white	100 Pages	286	82	17	120	0	15	125	645		
48	Dater	Dolphin	78	26	10	0	0	5	36	155		
49	Exe book 100 pg notebook		110	21	28	0	15	0	9	183		
50	Exe book 200 pg notebook		122	21	11	0	30	0	9	193		
51	Carbon paper	10 Sheet in 1 packet	242	40	6	0	0	1	87	376		
52	Tray Plastic	Office use	108	6	15	0	0	10	26	165		
53	Paper weight		90	30	21	0	0	30	54	225		
54	Pocker		57	5	3	0	0	2	15	82		
55	Tocha		39	7	6	0	0	10	18	80		
56	Spring bell		14	5	4	0	0	0	12	35		
57	Pen stand		76	6	8	2	0	2	19	113		
58	Punching machine Big	Kangaro hdp - 1320	23	3	7	2	0	1	9	45		

59	Scissor (small)	128 mm	60	15	2	0	0	0	6	83		
60	Scissor (medium)	152 mm	45	5	1	5	0	2	4	62		
61	Box files	Box files with Kangaroo Brand Clip, Superior quality with Index	826	168	212	110	50	0	397	1763		
62	Spring file	Thick spring clip with Bank Name printed as per our design. Size 14" x 10".	1185	162	412	160	100	75	560	2654		
63	Four flap folders	Four side full cloth flaps with brown paper pasted inter stitched s four sides. As per our specimen.	521	60	63	50	10	100	110	914		
64	PUDA COVERS	Size 4 1/2" x 10", Craft paper 80 gsm pasted with Sonal Canvas, boxes of 500 each. (with 100 PCs. bunch)	71	5	8	3	1	1	18	107		
65	Lace file	Lace file with Bank name	1408	212	106	200	150	0	291	2367		

66	Two flap folder	Two side full cloth flaps with brown paper pasted inter stitched s four sides. As per our specimen.	1085	40	18	0	50	50	92	1335		
67	Zerox Paper A4 (J. K. cut size A-4)	Zerox paper J. K. Brand Copier paper 75gsm. White cut size 210 x 297 mm (A-4 size) ream of 500 sheets each	1462	360	250	410	230	0	789	3501		
68	Ledger paper Full scape /A 4	Ledger paper 90gsm. 8 1/2 " x 13 1/2 ", ream of 500 sheets.	16	25	15	10	0	0	23	89		
69	Legal (White paper)	Alabaster paper german 100gsm ream	5	1	0	0	0	0	4	10		
70	Legal Paper	A4 /legal ream	15	10	0	0	0	6	5	36		
71	Brown Paper Rim	20 Paper in one ream	0	5	0	0	0	0	0	5		

72	Master Roll CV/A 4	RISO Master CV / A4	6	0	0	1	0	0	1	8		
73	INK CV	RISO Black Ink CV Cartridge	8	0	0	0	0	0	0	8		
74	ATM Roll	Thermal Rolls	34	10	12	35	0	25	2	118		
75	AEPS Roll	Magic Roll	118	5	17	5	5	20	48	218		
76	Carbon Paper		87	120	12	0	0	10	2	231		
77	Gum Bottle (Big) Camel(700ml)	Camel Brand Gum in Plastic Container of 700 ml	22	5	0	11	0	0	7	45		
78	Lace Bundles	Bundle of 100pcs	98	52	0	20	5	0	1	176		
79	Stickey Notes	25mm*75mm*3(1" x3"x3) 120 sheets	152	32	0	51	13	0	5	253		

Note:

1. The quantities indicated in the Commercial Bid are approximate and are provided only for the purpose of evaluation of the commercial bid. The actual quantities may increase or decrease depending upon the Bank's requirements during the contract period. The Bank does not guarantee procurement of the entire quantity mentioned in the Commercial Bid. Payment shall be made only for the actual quantity supplied.
2. The contract shall initially remain valid for a period of one (1) year from the date of issuance of the Work Order.
3. Subject to the satisfactory performance of the Contractor and mutual agreement, the Bank may, at its sole discretion, extend the contract on the same rates, terms, and conditions for a further period of up to three (3) years, on a year-to-year basis, without inviting a fresh tender.
4. The Contractor shall have no claim for revision or escalation of the quoted rates during the initial contract period or any approved extension period.
5. The Bank reserves the right to increase or decrease the quantities of any item during the contract period without any change in the quoted unit rates or any additional financial liability.